



### **Landlord Reference Letter**

Landlord Reference for  (Applicant)

I authorize my current/prior landlord to release the information requested about me below:

\_\_\_\_\_  
Applicant's signature

Dear Landlord,

Your name has been given to us as a reference for the above named individual. As a present/past Landlord of this person, would you please be so kind as to complete the information below and fax to

Address of prior premises rented: \_\_\_\_\_

Length of residence: From \_\_\_\_\_ To \_\_\_\_\_

Rent payment history: \_\_\_ was always on time with the rent \_\_\_ was always late with the rent  
\_\_\_ was sometimes late with rent If yes, how many times? \_\_\_

Was proper notice given upon vacating? \_\_\_ Yes \_\_\_ No

Were there problems with housekeeping or complaints from neighbors? \_\_\_ Yes \_\_\_ No  
If yes, please explain

\_\_\_\_\_  
Was there any damage done to the apartment? \_\_\_ Yes \_\_\_ No  
If yes, please explain

\_\_\_\_\_  
Would you recommend this person as a tenant? \_\_\_ Yes \_\_\_ No  
If yes, please explain

\_\_\_\_\_  
Any additional information about this tenant would be appreciated:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **Signature of person releasing information**

Please print name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Thank you for your attention to this matter and for your cooperation.

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